## Hesperia Community Library

## **Remote Participation Procedure**

- 1. Hesperia Community Library has in place a procedure to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or a local official or local governing body that would risk the personal health or safety of members of the public or the public body if the meeting were held in person.
- 2. Absent members may participate in, and vote on, business before the public body through zoom meeting, which provides two-way communication between board members and public.

(i) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

3. Public will be notified of a member's participation remotely as soon as possible before the meeting but no less than 24 hours before the meeting. Notifications may be found on the library's website.